



DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY MEDICAL DEPARTMENT CENTER AND SCHOOL
AND FORT SAM HOUSTON
2250 STANLEY ROAD
FORT SAM HOUSTON, TEXAS 78234-6100

IMSW-SMH-MWA

01 MAR 2007

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fort Sam Houston Family Advocacy Program (FAP) Policy

1. Reference: Army Regulation 608-18, The Army Family Advocacy Program, 30 May 2006.
2. Efforts toward the prevention of child and spouse abuse within the military remain paramount. In accordance with AR 608-18, paragraph 1-8.a, the Garrison Commander is responsible for establishing a program for the prevention, reporting, investigation, and treatment of child and spouse abuse, and to ensure the requirements of the regulation are met.
3. The Family Advocacy Case Review Committee (FACRC) meets twice a month. The minutes of the FACRC will be forwarded through the Commander, Brooke Army Medical Center (BAMC), to the Commander, US Army Garrison (USAG) for review. The Commander, USAG, or Installation Family Advocacy Program Manager (FAPM), will regularly brief the Commanding General, US Army Medical Department Center and School, on key family advocacy trends, programs, and procedures as reflected by information provided by the FACRC, as well as significant information provided by the Family Advocacy Committee.
4. Although the commands at Fort Sam Houston have widely divergent missions, they are all part of the same Army dedicated to helping Soldiers and their families. To ensure uniform application of the FAP, all tenant commands, agencies, and activities will comply with the provisions of AR 608-18 and adhere to the guidance stated in this memorandum.
5. Commanders and supervisors will identify and refer individuals to the Department of Social Work Services (DSWS) Family Advocacy (FA), BAMC, for mandatory evaluation, counseling, and referral assistance when a concern of child or spouse abuse is evident. Commanders will report an alleged offense of child or spouse abuse to the reporting point of contacts in the following order:
 - a. During duty hours:
 - (1) DSW, BAMC at 916-3020.
 - (2) The Installation FAPM at 221-2418.
 - (3) If it is a child abuse case, also notify CPS at 1-800-336-4592.
 - b. After duty hours:
 - (1) BAMC ER at 916-0808.
 - (2) Military police at 221-2222.

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c. Sexual assault will be reported to the Sexual Assault Help Line at 722-4920. Any delay may place a victim at unnecessary risk.

6. Commanders and supervisors may flag individuals if permanent change of duty station or other actions would prove detrimental in the FA case. Commanders and supervisors will ensure their Soldiers participate in all required counseling and therapy.


7. The criteria for successful treatment of child or spouse abuse, in accordance with AR 608-18, are a 12-month period without recurrent abuse, regular attendance at all counseling sessions, and the accomplishment of all specified FACRC treatment goals.

8. Episodes of child and spouse abuse can provide the basis for disciplinary and administrative action. Commanders and supervisors should consider FACRC recommendations when taking disciplinary or administrative actions against individuals in child and spouse abuse cases. The processing of such actions, however, will not be delayed to await the receipt of FACRC recommendations.

9. Prevention and education are key components of the FAP. In accordance with AR 608-18, mandatory FAP training, to include Sexual Assault Prevention and Response, is required for commanders and first sergeants within 45 days following assumption of command. The FAP Commander's Training is conducted every fourth Thursday of the month, from 0800 to 0930, at Army Community Service (ACS), Building 2797.

10. It is the responsibility of all commanders to ensure that annual FAP and Sexual Assault Prevention and Response troop training requirements are met. The Installation FAPM at ACS is available for command consultation and training. In addition, special troop education and awareness classes can be scheduled through the Installation FAPM at 221-0349/2418.

11. Taking care of families is one of our most important missions. Our collective efforts in this essential area will enhance military life, contribute to Soldier preparedness, and pay tremendous dividends for our Army.


RUSSELL J. CZERW
Major General, DC
Commanding

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